

Dear Membership

PLEASE FORWARD TO ALL MEMBERS IN YOUR ORGANIZATION

In 30 days, the 57<sup>th</sup> Annual SAFE Symposium will kick off and we look forward to our return to Reno. Per our current approved Constitution and By-Laws dated 1999, (See attached), the 2019 Board of Directors would like to propose changes to the current document. The proposed document is attached. Due to numerous changes, we highly encourage a full review of the new document. In summary, this document has taken over a year to edit and develop. Our goal was to streamline our processes, establish clear guidelines, as well as update the document to reflect an organization moving forward into 2020.

A summary of changes are below to help during your review:

- Numerous edits for grammar have taken place throughout this documents.
- Article V - Officers - Defined more clearly our organizational leadership as well as define the terms of office. This change goes into detail to help clarify the order of succession.
- Article VIII - Meetings - Section D - Clarified expectations of Chapters holding at a minimum an Annual Chapter Meeting each year.
- Article X - Information Management - Clarified our process and the importance of informing and providing for the association. This article now defines expectations on how to use all social media used to support the association
- By-Laws - Article I - identifies our process for Officer nominations as well as adds our Voting process that was approved in the 2018 General Membership Meeting.
- By-Laws - Article II - Updates and defines membership. Clearly defines expectations as well as establishes portion of the members annual dues to be returned to the Chapter to conduct Local business and to continue the promotion of SAFE as an Association
- By-Laws - Article III - Clearly defines the duties of the Association Officers.
- By-Laws - Article IV - Clearly defines the expectations and duties of our committees.

The Board has been working on this document since we first met in Reno after the 2018 Symposium. If these changes are adopted, clarity is established in our organization on how succession will happen, how our organization will be organized, how our

processes will work and how we will maintain the integrity of the association as we move forward.

On Monday 14 October, we will hold our General Meeting and ask our members to discuss as well as vote for the adoption of these Constitution and By-Laws. If you have any questions or concerns or would like to discuss further any of the proposed changes, please reach out to myself or any member of the board. We will post as soon as possible this change and this notice on our Website.

If passed, we will begin implementations immediately and throughout the 2020 year. I would like to thank the 2019 Board of Directors for the work in bringing this document to life.

Respectfully

Ted

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